

**Report of the Chief Constable to the Chair and Members
of the Policy & Resources / Corporate Development Panel
9th April 2009**

**Executive & Presenting Officer: Mrs Ann Hall, Assistant Chief Officer
(Finance & Commissioning)**

Status: For decision

Capital Monitoring Report to 28th February 2009

1 Purpose

- 1.1 Members approved the capital programme for 2008/09 and the capital plan for 2008/11 at their meeting on 28th February 2008. This report sets out progress against delivery of the programme and is part of the process introduced by the Authority to maintain prudent financial management.

2 Recommendations

Members are recommended to:

- 2.1 Note the contents of the report.
- 2.2 Approve the addition of the Vetting Computer system with a budget of £15k to be covered by a revenue transfer.
- 2.3 Approve the adding back to unallocated monies the budget of the following project:
- Communication Service Provider – Secure information Software - £13.1k.

3 Reasons

- 3.1 Changes to the Programme
Members approved a capital programme totalling £10,655k at their meeting on 28th February 2008. This included both new schemes; schemes brought forward from 2007/08 and unallocated funding.

3.2 Vetting Computer System £15.0k

In recent years, the vetting process has become more high profile with increasing demands. The process currently relies on a heavily paper-based system, so the introduction of this software solution will result in a more consistent and efficient process. The efficiencies gained will be in terms of resources used as the requirement for faxing and printing will be greatly reduced. This will enable the current level of staff to be able to cope with the demands on the unit. Funding for this system will come from the revenue budget within the Professional Standards unit.

3.3 The adding back of the £13.1k of the Communication Service Provider – Secure information Software budget is due to the forecast completion of the project under budget.

3.4 Subject to Members approving the proposed changes the budget for approved schemes now stands at £12,577.7k for 2008/09. The approval of all changes up to and including those in this report leaves capital funding of £638.5k uncommitted, and £402.0k in the ISIS provision – that leaves a budget of £11,537.2k approved for specific schemes. However, Members are asked to note that this does not include the expenditure expected to be incurred in the current financial year in relation to the purchase of a helicopter. (Paragraph 3.7 refers). The remainder of the unallocated monies is required to underpin the capital programme for 2009/10.

3.5 Budget Monitoring

Appendix C details actual expenditure to date. Capital spend has been running extremely close to budget throughout the year to date and was £90.8k higher than planned at the end of February. This was primarily due to the budget phasing on the Hartlepool Refurbishment strategic scheme.

3.6 Members will note that in order to achieve the committed portion of the programme it will be necessary to incur expenditure of £1.8m in the last month of the year. The majority of this expenditure will be incurred on the strategic capital schemes and the fleet replacement programme that are currently on target.

3.7 Capital Plan

As reported previously the capital plan includes three major schemes:

- Strategic Road Policing Facility (£5.25m)
- Hartlepool Refurbishment (£4.8m)
- Mobile Working Project (£2.7m)

3.8 Strategic Road Policing Facility

Contractors are now on site at Wynyard Park, steel work has been erected, and work has begun on the fabric of the building. The project is currently ahead of schedule. It is scheduled to be operational by the 24th August 2009. As this scheme runs significantly into 2009/10 any budget allocated to be

spent in 2008/09 but not will be added to the 2009/10 budget of £2.0m to complete this project.

3.9 Hartlepool Refurbishment

As previously reported the overall refurbishment is expected to be completed in April 2009 (work is currently taking place on the finishing phase) and the project is expected to come in on budget. Given that this scheme is planned for completion in the first month of the 2009/10 financial year it is likely that around £200k of this budget will require carrying forward and this will be done as part of the year end reporting.

3.10 Cleveland Universal Police Information Device (CUPID)

All users within the pilot site of Hartlepool are now using the live system. The rollout into Middlesbrough will commence in March, with a 125 members of staff trained by the end of that month. All 283 users of the CUPID devices within Middlesbrough will be trained by May 2009. The roll out to the remainder of the Force will occur during 2009/10.

3.11 Air Support

Members received an update on the Air Support Unit at their meeting on 3rd February. As previously reported, the planning assumptions at this stage are that a new helicopter will cost approximately £5m to purchase and equip. As the majority of the purchase costs are denominated in Euros and US Dollars this price will be subject to currency fluctuations. These currency fluctuations are being monitored on a regular basis. As previously advised a revised grant application was made to the NPIA, as a consequence of exchange rate movements, and this has been approved. This secures 40% of the costs based on the exchange rates on the 3rd February 2009. Although the new aircraft will not be delivered until January 2011, a deposit of approximately £500k will need to be paid when placing the order.

4 Implications

4.1 Finance

There are no financial implications other than those mentioned above.

4.2 Equal Opportunities & Diversity

Diversity considerations are kept under constant review in line with Force policies and 'Putting People First'. There are no issues arising from this report to bring to Members attention.

4.3 Sustainability

This report is part of the process established by the Authority to establish sustainable annual and medium term financial plans and maintain prudent financial management.

4.4 Risk

The Corporate Risk Register contains the following financial risk:

- Insufficient financial resource to deliver operational and strategic objectives.

4.5 This is mitigated through:

- Robust financial planning and control processes.
- Independent 'Robustness of Estimates & Adequacy of Financial Reserves' report prepared by the Section 151 Officer.
- Contingency plans to redeploy released resource into areas of operational need.

5 **Conclusions**

- 5.1 This report sets out progress against delivery of the Capital Programme for 2008/09 and recommendations to make optimum use of the capital resource available to the Authority to refresh and develop the asset base for policing in the 21st Century in line with the vision of 'Putting People First'.

Sean Price
Chief Constable

Outline Description of Capital Schemes

Estates Schemes

Hartlepool Refurbishment

Scheme to bring Hartlepool District HQ up to the same standard as the Action Stations PFI facilities.

Sexual Assault & Referral Centre

Provision of suitable secure and confidential accommodation to improve the service provided to victims of sexual assault and other vulnerable sections of the community.

HQ Refurbishment Programme

Pending an agreed timescale about the continued occupation of Ladgate Lane, a refurbishment programme to improve the standard of staff accommodation in line with Health & Safety recommendations and Disability Discrimination Act compliance.

Institute of Electrical Engineers (IEE) Rewiring

Safety checks and remedial works to ensure continued compliance with the standards of the Electricity at Work Regulations Act 1989.

Stockton Police Station – Lift Upgrade

The upgrade of the 30 year old lift that is required to meet health and safety standards.

Disability Discrimination Act (DDA) Modifications

The Disability Discrimination Act 1995 places a statutory duty on organisations to make reasonable adjustments to the physical fabric of their premises to improve accessibility.

Strategic Roads Policing Unit

The development of a new fleet headquarters to replace that current location at Cannon Park.

Building Management System (BMS) Outstation Improvement

To automate and take control of the maintenance of a buildings working environment.

Police Authority Refurbishment

The refurbishment of the Police Authority accommodation within Police Headquarters.

Hartlepool Refurbishment Artwork

Purchase of glass artwork similar to that of Kirkleatham & Middlesbrough PFI Buildings.

Equipment Schemes

Airwaves Equipment Replacement

£210k has been provided for Airwaves Equipment replacement in 2008/09.

Automatic Number Plate Recognition (ANPR) I & II

The ANPR programme is largely funded by PSU grant and partnership income.

Test Purchase Officer (TPO) Technical Equipment

Equipment for the Test Purchase Officer.

Private Finance Initiative (PFI) Access Control

Automatic access control for security reasons to key areas.

Audio to cells and Matrix upgrade at Middlehaven

Audio facilities and Matrix upgrade CCTV for confidentiality of suspects.

Speed Awareness Module

Enhancement to current course software for Driver Improvement Scheme for careless/inconsiderate Driving.

Multi Media Equipment

Devices for districts to enable media to be converted to standard format accepted by court.

Data Network Resilience

Purchase of replacement routers to reduce the risk of single point of failure on the Data Network.

Easytask Software

Purchase of specialist tasking software which is required when operating air operations units, this records flight safety information and performance data.

ICT Schemes

Cleveland Universal Police Information Device (CUPID)

This project will deliver Force wide mobile working for operational officers and police staff. Mobile working was identified as one of the main strands of the IS&T Strategy 2005-8 and is a key element of the Chief Constable's vision for the Force, providing Officers with access to the information and services they require to enable them to remain within their communities.

Holmes 2 Servers

It is planned to refresh the technology or upgrade existing major systems every 5 years. The current Holmes 2 Servers are coming to the end of their expected lifespan and will not support future releases of the application.

Police Records Management (IRIS)

Update the Police Records Management systems due to expansion as set out in the Force Change Programme.

Communication Service Provider (CSP) - Secure Information Software

Dedicated software to meet the requirements of the covert policing system.

Enterprise Content Management

To enable Cleveland Police to provide relevant information to the public in line with E Government guide lines by (a) published information to the public (b) provide means for the public to contact the police.

IT Security Infrastructure

Accreditation for connection to the CJX network requires IT infrastructure to be in place to ensure the Force network remains secure from unauthorised access & malicious attack. Additional hardware & software components are necessary to ensure the Force remains accredited.

IMPACT Data Preparation

The IMPACT programme was developed nationally in response to Bichard Enquiry to introduce data quality software to enable the Force to measure the quality of crime recording and management, intelligence, child protection and domestic violence data against the national IMPACT solution. There is now an urgent requirement to use the same tool to clean data prior to the IRIS Intelligence Module going live and enable the ongoing monitoring and cleansing of data.

Criminal Justice Extranet (CJX) Resilience

The Force funds 2 CJX links that provide the connectivity onto the CJX network. This dual link provides resilience onto the CJX network to eliminate the loss of access to CJX should an individual route be lost.

Firewall Resilience and Network Encryption

To upgrade the firewall to protect the force network from unauthorised external access. Also the implementation of systems to prevent unauthorised internal access to confidential data.

Vehicle Data Recorders

Vehicle 'black boxes' to provide a significant improvement in the Fleet Management Information System.

Storage Management & Disaster Recovery Capability

Rapid growth in the volumes of electronic data has lead to severe pressures on the current data storage infrastructure, exacerbated by legal and business requirements around retention. There are also deficiencies in the current Disaster Recovery (DR) plan.

E-Forms

E-forms technology utilises on-line forms and workflow functionality to reduce the number of forms, reduce bureaucracy and improve efficiency.

ABACUS - Overtime & Expenses

Abacus will replace the current overtime and expenses systems and will provide stability, enhanced reporting ability, and increased automation.

NSPIS HR Origin & Self Service

This project is for the upgrade of the Duty Management (DMS) portion of the system from NSPIS to ORIGIN.

Relocation of Force Fallback facilities

Migration of IT and Communications equipment from Park Road South to Middlehaven. Expansion of fallback facility for Control Room.

IRIS Server Upgrade

Replacement of Servers for Major Operational System.

Upgrade to Voice Over Internet Protocol (VOIP)

Replacement of telephony technology.

LOCARD Upgrade

Implementation of new version of Scientific Support Management System.

Unified Messaging Resilience

Procurement and Implementation of additional hardware to ensure unified messaging system is always available.

Server Upgrade

Replacement of Servers.

Integrated Risk & Performance Management

Software to support Forces risk management process.

CLIO Software

IT system for management of activity in relation to urgent incidents.

Optical Character Recognition (OCR) Technology

Police Support Unit Project.

Officer Enforce Software

Software program for the use of the Information Security Officer.

Vetting Computer System

The introduction of a computer system to improve the current paper-based vetting process.

PFI Schemes

PFI Sites Voice & Data (1 & 2)

To provide voice & data networked facilities into the PFI sites at L District HQ, South Bank & Redcar Town Offices and upgrade the equipment at Police HQ. The 2005/06 PFI capital bid focused on M District HQ's telephony requirements.

Fleet Schemes

Fleet Replacement Programme

The programmed replacement of fleet vehicles to maintain operational effectiveness.