

**Report of the Chief Constable to the Chair and Members
of the Policy & Resources / Corporate Development Panel
10th December 2008**

**Executive & Presenting Officer: Mr Graeme Slaughter, Temporary Assistant
Chief Officer (Finance & Commissioning)**

Status: For decision

Capital Monitoring Report to 31st October 2008

1 Purpose

- 1.1 Members approved the capital programme for 2008/09 and the capital plan for 2008/11 at their meeting on 28th February 2008. This report sets out the progress against delivery of the programme and is part of the process introduced by the Authority to maintain prudent financial management.

2 Recommendations

Members are recommended to:

- 2.1 Note the contents of the report.
- 2.2 Approve the deletion of the £50k server upgrade scheme.
- 2.3 Consider the implications of the deferral of the HQ relocation scheme on the capital and periodic maintenance budgets.

3 Reasons

3.1 Changes to the Programme

Members approved a capital programme totalling £10,655k at their meeting on 28th February 2008. This included both new schemes; schemes brought forward from 2007/08 and unallocated funding.

- 3.2 Since the original programme was agreed a number of changes have been identified. These are detailed in Appendix B.
- 3.3 The deletion of the £50k Server Upgrade Capital scheme is due to the fact that this has been covered in other schemes.
- 3.4 Subject to Members approving the proposed changes the budget now stands at £12,075.5k in 2008/09. The approval of all changes up to and including those in this report leaves the capital programme for 2008/09 £41.6k undercommitted.
- 3.5 However, Members are asked to note that this does not include the expenditure expected to be incurred in the current financial year in relation to the purchase of a helicopter. (Paragraph 3.13 refers).
- 3.6 Budget Monitoring
Appendix C details actual expenditure to date and is £110k lower than planned. £60k relates to Project CUPID where licence purchases were delayed due to slippage in signing the contract with the main supplier. This has now been signed and the licences purchased in early November. A further £40k is as a result of lower than expected write-off costs in Fleet.
- 3.7 Capital spend has been running extremely close to budget throughout the year to date, and it will continue to be closely monitored.
- 3.8 Capital Plan
As reported previously the capital plan includes three major schemes:
- Strategic Road Policing Facility (£5.25m)
 - Hartlepool Refurbishment (£4.8m)
 - Mobile Working Project (£2.7m)
- 3.9 Strategic Road Policing Facility
Contractors are now on site at Wynyard Park the project is programmed to be completed by the 24th August 2009 which will coincide with the expiry of the lease on Cannon Park.
- 3.10 Hartlepool Refurbishment
As previously reported the Custody area became operational on Monday 13th October well in advance of the contractual deadline of December. In late August/early September the Training Wing and Professional Development Unit was completed. The Management Suite is now under construction and the overall refurbishment is expected to be completed in April 2009. The project is expected to come in on budget.
- 3.11 Cleveland Universal Police Information Device (CUPID)
The contract with the main supplier has been signed and the project will be rolled out over 3 stages, stage 1 to deliver 200 devices to Hartlepool District is

currently scheduled for delivery on 15th December. The roll out to the remainder of the Force will occur during 2009/10 and 2010/11.

3.12 Air Support

Members are aware that the existing capital plan was drawn up and agreed prior to the decision to create a stand alone air support unit. They are also aware that there is a requirement to procure a new aircraft to comply with Civil Aviation Authority regulations. The planning assumptions at this stage are that a new helicopter will cost approximately £5m to purchase and equip. As the majority of the purchase costs are denominated in Euros and US Dollars this price will be subject to currency fluctuations. A grant application has been submitted to secure 40% of the costs. Although the new aircraft will not be delivered until January 2011, a deposit of approximately £500k is expected to be paid in January 2009 when placing the order.

3.13 Prior to an order being placed a full report on this procurement, its financial consequences and sources of funding will be prepared for Members and brought to a future meeting for their consideration and decision.

3.14 Headquarters Schemes

Members asked for an update on those HQ Schemes they agreed to defer in 2006/07 as a consequence of the potential relocation of Police Headquarters. At their meeting in November 2006 Members agreed to cancel the following schemes:

| | |
|--|-------|
| ▪ HQ Lifts | £169k |
| ▪ HQ Disability Discrimination Act Modifications | £130k |
| ▪ HQ Modular Build | £139k |

3.15 At the following meeting in December 2006, Members agreed to reduce the HQ refurbishment scheme from £500k to £200k.

3.16 In the interim period some capital expenditure and periodic maintenance has been carried out at HQ to maintain statutory compliance and functionality, including:

- IEE Rewiring
- HQ Fire Risk Assessment
- Remedial works in line with Health and Safety recommendations and Disability Discrimination Act compliance.
- Authority Accommodation Upgrade
- Crime and HR accommodation reconfigurations

3.17 A number of capital and revenue schemes in respect of Headquarters accommodation have been brought forward in the asset management/ financial planning process for 2009/10 and beyond. These are currently being prioritised and will be brought forward for Members consideration and decision in due course. The schemes under review include:

- HQ Lifts
- HQ Modular Build

- Energy Saving Schemes
- Uninterruptible Power Supply Replacement
- Boiler Pump Replacement
- Obsolete Air Conditioning Unit Replacement
- Health & Safety Schemes
- HQ Disability Discrimination Act Modifications

4 Implications

4.1 Finance

There are no financial implications other than those mentioned above.

4.2 Equal Opportunities & Diversity

Diversity considerations are kept under constant review in line with Force policies and 'Putting People First'. There are no issues arising from this report to bring to Members attention.

4.3 Sustainability

This report is part of the process established by the Authority to establish sustainable annual and medium term financial plans and maintain prudent financial management.

4.4 Risk

The Corporate Risk Register contains the following financial risk:

- Insufficient financial resource to deliver operational and strategic objectives.

4.5 This is mitigated through:

- Robust financial planning and control processes.
- Independent 'Robustness of Estimates & Adequacy of Financial Reserves' report prepared by the Section 151 Officer.
- Contingency plans to redeploy released resource into areas of operational need.

5 Conclusions

- 5.1 This report sets out progress against delivery of the Capital Programme for 2008/09 and recommendations to make optimum use of the capital resource available to the Authority to refresh and develop the asset base for policing in the 21st Century in line with the vision of 'Putting People First'.

Sean Price
Chief Constable

Outline Description of Capital Schemes

Estates Schemes

Hartlepool Refurbishment

Scheme to bring Hartlepool District HQ up to the same standard as the Action Stations PFI facilities.

Sexual Assault & Referral Centre

Provision of suitable secure and confidential accommodation to improve the service provided to victims of sexual assault and other vulnerable sections of the community.

HQ Refurbishment Programme

Pending an agreed timescale about the continued occupation of Ladgate Lane, a refurbishment programme to improve the standard of staff accommodation in line with Health & Safety recommendations and Disability Discrimination Act compliance.

IEE Rewiring

Safety checks and remedial works to ensure continued compliance with the standards of the Electricity at Work Regulations Act 1989.

Stockton Police Station – Lift Upgrade

The upgrade of the 30 year old lift that is required to meet health and safety standards.

Disability Discrimination Act (DDA) Modifications

The Disability Discrimination Act 1995 places a statutory duty on organisations to make reasonable adjustments to the physical fabric of their premises to improve accessibility.

Strategic Roads Policing Unit

The development of a new fleet headquarters to replace that current location at Cannon Park.

CJ Enterprises

Covert Operations.

BMS Outstation Improvement

To automate and take control of the maintenance of a buildings working environment.

Police Authority Refurbishment

The refurbishment of the Police Authority accommodation within Police Headquarters.

Equipment Schemes

Airwaves Equipment Replacement

£210k has been provided for Airwaves Equipment replacement in 2008/09.

Automatic Number Plate Recognition

The ANPR programme is largely funded by PSU grant and partnership income.

TPO Technical Equipment

Equipment for the Test Purchase Officer (TPO).

PFI Access Control

Automatic access control for security reasons to key areas.

Audio to cells and Matrix upgrade at Middlehaven

Audio facilities and Matrix upgrade CCTV for confidentiality of terrorist suspects.

Speed Awareness Module

Enhancement to current Course software for Driver Improvement Scheme for Careless/Inconsiderate Driving.

Multi Media Equipment

Devices for districts to enable media to be converted to standard format accepted by court.

ICT Schemes

Cleveland Universal Police Information Device (CUPID)

This project will deliver Force wide mobile working for operational officers and police staff. Mobile working was identified as one of the main strands of the IS&T Strategy 2005-8 and is a key element of the Chief Constable's vision for the Force, providing Officers with access to the information and services they require to enable them to remain within their communities.

Holmes 2 Servers

It is planned to refresh the technology or upgrade existing major systems every 5 years. The current Holmes 2 Servers are coming to the end of their expected lifespan and will not support future releases of the application.

Police Records Management (IRIS)

Update the Police Records Management systems due to expansion as set out in the Force Change Programme.

CSP-Secure Information Software

Dedicated software to meet the requirements of the covert policing system.

Enterprise Content Management

To enable Cleveland Police to provide relevant information to the public in line with E Government guide lines by (a) published information to the public (b) provide means for the public to contact the police.

IT Security Infrastructure

Accreditation for connection to the CJX network requires IT infrastructure to be in place to ensure the Force network remains secure from unauthorised access & malicious attack. Additional hardware & software components are necessary to ensure the Force remains accredited.

IMPACT Data Preparation

The IMPACT programme was developed nationally in response to Bichard Enquiry to introduce data quality software to enable the Force to measure the quality of crime recording and management, intelligence, child protection and domestic violence data against the national IMPACT solution. There is now an urgent requirement to use the same tool to clean data prior to the IRIS Intelligence Module going live and enable the ongoing monitoring and cleansing of data.

CJX Resilience

The Force funds 2 CJX links that provide the connectivity onto the CJX network. This dual link provides resilience onto the CJX network to eliminate the loss of access to CJX should an individual route be lost.

Firewall Resilience and Network Encryption

To upgrade the firewall to protect the force network from unauthorised external access. Also the implementation of systems to prevent unauthorised internal access to confidential data.

Vehicle Data Recorders

Vehicle 'black boxes' to provide a significant improvement in the Fleet Management Information System.

Storage Management & Disaster Recovery Capability

Rapid growth in the volumes of electronic data has lead to severe pressures on the current data storage infrastructure, exacerbated by legal and business requirements around retention. There are also deficiencies in the current Disaster Recovery (DR) plan.

E-Forms

E-forms technology utilises on-line forms and workflow functionality to reduce the number of forms, reduce bureaucracy and improve efficiency.

ABACUS - Overtime & Expenses

Abacus will replace the current overtime and expenses systems and will provide stability, enhanced reporting ability, and increased automation.

NSPIS HR Origin & Self Service

This project is for the upgrade of the Duty Management (DMS) portion of the system from NSPIS to ORIGIN.

Relocation of Force Fallback facilities

Migration of IT and Communications equipment from PRS to M8. Expansion of fallback facility for Control Room.

IRIS Server Upgrade

Replacement of Servers for Major Operational System.

Upgrade to VOIP

Replacement of telephony technology.

LOCARD Upgrade

Implementation of new version of Scientific Support Management System.

Unified Messaging Resilience

Procurement and Implementation of additional hardware to ensure unified messaging system is always available.

Server Upgrade

Replacement of Servers.

Integrated Risk & Performance Management

Software to support Forces risk management process.

CLIO Software

IT system for management of activity in relation to urgent incidents.

OCR/ICR Technology

Police support Unit Project.

Officer Enforce Software

Software program for the use of the Information Security Officer.

PFI Schemes**PFI Sites Voice & Data (1 & 2)**

To provide voice & data networked facilities into the PFI sites at L District HQ, South Bank & Redcar Town Offices and upgrade the equipment at Police HQ. The 2005/06 PFI capital bid focused on M District HQ's telephony requirements.

Fleet Schemes**Fleet Replacement Programme**

The programmed replacement of fleet vehicles to maintain operational effectiveness.