

**Report of the Chief Constable to the Chair and Members  
of the Policy & Resources Panel  
16<sup>th</sup> February 2012**

**Executive & Presenting Officer: Mrs Ann Hall, Assistant Chief Officer  
(Finance & Commissioning)**

**Status: For decision**

**Capital Monitoring Report to 31<sup>st</sup> December 2011**

**1. Purpose**

1.1 Members approved the capital programme of £6,054k for 2011/12 and the capital plan for 2011/15 at their meeting on 24<sup>th</sup> February 2011. Net carry forwards of £3,275.4k were also approved by the Authority on 30<sup>th</sup> June 2011; giving a total capital programme for 2011/12 of £9,364.9k. This report sets out the progress against delivery of the programme and is part of the process introduced by the Authority to maintain prudent financial management.

**2. Recommendations**

2.1 Members are recommended to note the contents of the report.

2.2 Members are asked to note the change to the Identity and Access Management project at an additional cost of £3.8k to be funded from the provision for Business Cases and approved under delegated authority.

2.3 Members are asked to approve the transfer of £11k from the Stockton Lift Replacement scheme to the HQ Emergency Generator Replacement scheme with a zero impact on the overall capital expenditure plan.

2.4 Members are asked to approve the addition of £18k for the Job Evaluation scheme, to be funded by a transfer from revenue.

**3. Reasons**

3.1 Changes to the Programme

Members approved a capital programme totalling £6,054k at their meeting on 24<sup>th</sup> February 2011. Net carry forwards of £3,275.4k were also approved taking the total capital plan for 2011/12 to £9,329.4k.

- 3.2 An increase of £3.8k has been approved under delegated authority on the Identity and Access Management scheme.
- 3.3 The Force is required to purchase PND licenses as a result of the Bichard Inquiry in order to bring them up to the national standard. It was possible to purchase the licences from Siemens at a reduced rate of 25% and to do this the licences needed to be purchased immediately. This resulted in a saving of £8.3k over 3 years.
- 3.4 The cost of the licences is £25k to be funded by the £21.2k previously agreed for this project and an additional £3.8k from the provision for Business Cases, approved under delegated authority.
- 3.5 An overspend is now forecast on the Stockton Emergency Generator project of £11.0k; mainly due to an increase in expected manufacturing costs from the date of the estimate, October 2010, and date of tender exercise, June 2011. It is proposed to fund this from the Stockton Lift Replacement project which has an £11.0k underspend as a result of diminished aesthetic requirements on the project. This has an overall zero net affect on the 2011/12 Capital Programme.
- 3.6 An addition to the Job Evaluation scheme of £18.0k is requested for the consultancy element of implementing the asset. This is inline with the concept of Job Evaluation which Members previously agreed to. This additionality will be funded by a transfer from the 2011/12 Revenue Budget resulting from an underspend on the Uniform Budget.
- 3.7 This scheme will be partially implemented in 2011/12 and any request for a budget carry forward will be brought to Members at a later date.
- 3.8 Members have approved changes at their Policy & Resources Panels during the financial year, shown in Appendix B, increasing the budget and forecast spend for 2011/12 to £9,346.9k.
- 3.9 Budget Monitoring  
Appendix C details actual expenditure against budget and shows an under spend to the end of December of £51.4k.
- 3.10 As at the end of December 2011 £3,901.2k was still to be spent across the Capital Programme and of this £1,734.9k is to be spent in March 2012. Of this £500k relates to multi-year projects, e.g. Project I and New HQ. Requests for any carry forwards are currently being obtained and assessed and these will be brought to Members for approval in due course.
- 3.11 Capital Plan  
The capital plan for 2011/12 includes two major schemes:
- The New Headquarters (£0.4m in year)
  - Project I (£5.5m in year)

### 3.12 The New Headquarters

Plans are currently underway for the relocation of Police Headquarters from the current site on Ladgate Lane to a new site at Hemlington Grange, estimated to be in September 2013. Monies are currently being spent on planning applications and the associated professional fees; any updates will be given at future meetings.

### 3.13 Project I

Members approved Project I at their meeting on 15<sup>th</sup> June 2010. In doing so they approved that £6.3m would be spent from the current long term capital plan to underpin this project and the transformation that this will bring to Cleveland Police. A contractual change was then agreed to reclassify £2.091m of spend as capital items taking the total approved to £8.4m.

3.14 £1.442m was requested to be carried forward from the 2010/11 programme into 2011/12 with a further £4.103m of new schemes approved for the 2011/12 programme.

## **4. Implications**

### 4.1 Finance

There are no financial implications other than those mentioned above.

### 4.2 Equal Opportunities & Diversity

Diversity considerations are kept under constant review in line with Force policies and 'Putting People First'. There are no issues arising from this report to bring to Members attention.

### 4.3 Human Rights Act

There are no Human Rights Act implications arising from this report.

### 4.4 Sustainability

This report is part of the process established by the Authority to establish sustainable annual and medium term financial plans and maintain prudent financial management.

### 4.5 Risk

There are no further risks to bring to Members' attention other than those outlined in the body of the report.

## **5. Conclusions**

5.1 This report sets out progress against delivery of the Capital Programme for 2011/12 and recommendations to make optimum use of the capital resource available to the Authority to refresh and develop the asset base for policing in the 21<sup>st</sup> Century in line with the vision of 'Putting People First'.

Jacqui Cheer  
Temporary Chief Constable

**Outline Description of Capital Schemes**

**ESTATES SCHEMES**

Disability Discrimination Act (DDA) Modifications

The Disability Discrimination Act 1995 places a statutory duty on organisations to make reasonable adjustments to the physical fabric of their premises to improve accessibility.

Kirkleatham Car Park

Provision of additional spaces to the existing car park layout.

Carbon Trust

Introduction of solar technology to reduce energy consumption for heating and water. Introduction of motion detection lighting to reduce electricity costs.

New HQ

Planning and build of new headquarters.

Upgrading of SOCO Facilities North Ormesby

Centralisation of SOCO functions to North Ormesby to save costs on premises and better utilisation of North Ormesby.

Stockton Emergency Generator

The replacement of the emergency generator at Stockton Police Station to protect the delivery of PABX, communications, Enquiry Desk and Custody.

Stockton Lift Replacement

Replacement of the obsolete goods lift at Stockton, damp proofing the lift well and repairing the fabric of the surrounding staircase.

Health and Safety Improvement Work

Improvement works to ensure the Force and Authority remains compliant with health and safety legislation.

Rewiring of Obsolete Circuits

To rewire and renew all electrical circuits including socket outlets, lighting circuits and any heating and ventilation/plant equipment to be compliant with the 17th Edition Wiring regulations.

Electrical Re-wiring of Stockton Divisional HQ phase2

Rewiring of Stockton HQ to ensure compliance with IEE wiring regulations, as the wiring has reached the end of its operational life.

Replacement of Obsolete Air-con units and dehumidifiers in HQ

Due to a change in EU directives regarding gas filled air conditioning / heater units, some HQ units require replacing to ensure continued compliance with the legislation.

## **EQUIPMENT SCHEMES**

### Airwaves Replacement Programme

The upgrade and replacement of the airwaves hand held operator consoles.

### ANPR Replacement Programme

Replacement of infrastructure - cameras, connections upgrades.

### ANPR Server Upgrade

Enhancement of server linked to ANPR infrastructure connections.

### Car Recording Equipment

In-car recording equipment to replace out-of-date equipment and to reduce the risk of loss of evidence.

### Digital Evidence Project

Purchase of body worn surveillance cameras and support software.

### Negotiators Equipment

Replacement of technical equipment that is reaching the end of its operational life.

### Body Armour Reconfiguration and Recertification

Body Armour was purchased during 2006 with a warranty period of 5 years. Re-certification of the armour is now required to provide members of the Force with the necessary protection. Each part of the armour will be stripped down by Aegis and to its component part and the panel materials checked and inspected. The armour will then be covered by a new 5 year warranty.

## **ICT SCHEMES**

### IMPACT Data Preparation

The IMPACT programme was developed nationally in response to Bichard Enquiry to introduce data quality software to enable the Force to measure the quality of crime recording and management, intelligence, child protection and domestic violence data against the national IMPACT solution. There is now an urgent requirement to use the same tool to clean data prior to the IRIS Intelligence Module going live and enable the ongoing monitoring and cleansing of data.

### Cleveland Universal Police Information Device (CUPID)

This project will deliver Force wide mobile working for operational officers and police staff. Mobile working was identified as one of the main strands of the IS&T Strategy and is a key element of the Chief Constable's vision for the Force, providing Officers with access to the information and services they require to enable them to remain within their communities.

### Criminal Justice Extranet (CJX) Resilience

The Force funds 2 CJX links that provide the connectivity onto the CJX network. This dual link provides resilience onto the CJX network to eliminate the loss of access to CJX should an individual route be lost.

### Identity & Access Management

IAM is a national mandated programme which will be used for identification, authentication and authorisation of any of those staff using any police computing systems across the whole UK Police Service.

### Confidential Environment / Network Encryption

The Criminal Justice Extranet (CJX) data network was created to provide all criminal justice agencies with secure data networking. New national applications are to be delivered to Forces over the CJX network which requires a more secure environment than is provided by the RESTRICTED level of security. To provide this more secure platform the CJX network is being upgraded to CONFIDENTIAL.

### St Hilda's PFI Communications Fallback project

This scheme is to expand the fallback facility for the Communications Service Unit. The scheme was previously in the 2008/09 program at a cost of £250k: however it was placed on hold and has been reintroduced to the program at a reduced cost.

### WSIA Data Hub

The procurement of an interface to allow the provision of HR data to the Home Office Data Hub.

### Oracle ERP Implementation

Reinforcing the existing Oracle application and extending functionality by adding additional features to support the back office services.

### Remote Access

The expansion of the capability of the existing solution to more users by implementing Citrix Access Gateway appliance.

### Enhancement of CUPID Functionality

The provision of the specification, design, test and deployment of the enhanced functionality for CUPID along with a training programme for users.

### ITIL Phase 1

Delivering the ITIL process for Incident, Problem, change and configuration management for Cleveland.

### ITIL Phase 2

Continuation of phase 1 and delivery of the ITIL process for availability and IT Service continuity and management.

### Deploy SharePoint

The re-launch of SharePoint including an upgrade to SharePoint Foundation Server 2010, migration of content and the development of the corporate brand.

### Infrastructure Virtualisation

The use of virtualisation technology as a platform for ongoing service delivery.

### Asset Lifecycle Automation

To facilitate an improvement in the whole end to end asset lifecycle management via the deployment of Microsoft Asset Management.

### Disaster Recovery and Test Systems

The creation of a Disaster Recovery Service using the authorities M8 building for ICT systems identified.

### Enabling Internal Communications

Enhancing functionality of communications through skills based routing, prioritisation of calls, unified messaging, configuration of tiger reporting and improvement of email facilities

### Storm/IIZUKA

Replacement of the Intergraph Command & Control System with STORM Command & Control and IIZUKA customer relationship management system.

### Back Office Reorganisation

The delivery of a transformed provision of business services support through an outsourcing arrangement and the implementation of a back office process and organisational transformation programme.

### Continuity Plan & Test

Preparation for continuity of business operations in the event of an incident disabling the ability of partner staff to reach of work in the SSC location.

### District Support

Dedicated on site support for HQ and District management teams for a wide range of specialist skills, processes and technology.

### Post Print and Scanning

Centralisation of inbound and outbound post services followed by the delivery of a rationalisation of print services and the implementation of a scanning solution.

### External Communications

Improving external communication and customer focus by the development of first contact resolution, channel management, enhanced customer experience, call backs and appointments.

### District Enquiry & Cash Handling

District enquiry staff will support visitors to the police location as well as supporting police officers and authority staff.

### Quality Improvements (Control Room - Centric)

Capturing public feedback on performance in a structured and fully audited manner.

### Shared Services Centre (SSC) Set Up

Restructure of teams and the transfer of service delivery staff and working materials between old and new operating locations.

### Service Desk Installation

The implementation of a service desk within the shared service centre which will deal with ICT and business queries.

### Community Justice Case File Preparation

Upgrade to an electronic case file system.

### Physical Transfer

The transfer of staff to new locations shall support the embedding of new ways of working and delivery of transformed performance.

### SQL Rationalisation

As part of virtualisation, rationalise SQL databases onto the new virtual infrastructure.

### Knowledge (Knowledgebase EAQ,FAQ)

Gathering intelligence from Customers relating to incidents and enquiries. Such information will be made available to the Authority through the IIZUKA CSM and STORM command & control systems. The information will be gathered and stored in such forms that it is available for collection into SOLAR.

### Holmes II upgrade

Upgrade to the Holmes system is required in the summer of 2011 in readiness for the 2012 Olympics.

### Firewall Refresh

Firewall refresh as the current infrastructure comes to the end of its life.

### NAS Headers

The NAS headers require an upgrade to Microsoft Storage Centre 2008 along with a hardware upgrade. They are effectively server technology which facilitate access to files stored centrally in personal and shared folders

### Storage Area Network (SAN) Increase

An increase to the storage area network which provides centrally hosted, and managed, storage for any number of servers and applications. Growth in storage is required in line with increased data volumes.

### Job Evaluation Software

Provision of an analytical job evaluation scheme for Police Staff. Two schemes are to be purchased, one for all posts currently under Service Unit Manager level and one for above.

**FLEET REPLACEMENT PROGRAMME**

The programmed replacement of fleet vehicles to maintain operational effectiveness.

**AIR SUPPORT PROGRAMME**

The purchase of a helicopter and set up costs at Durham Tees Valley Airport for the new Cleveland Air Operations Unit.