

**Report of the Chief Constable to the Chair and Members
of the Policy & Resources Panel
27th October 2011**

**Executive & Presenting Officer: Mrs Ann Hall, Assistant Chief Officer
(Finance & Commissioning)**

Status: For decision

Capital Monitoring Report to 31st August 2011

1. Purpose

1.1 Members approved the capital programme of £6,054k for 2011/12 and the capital plan for 2011/15 at their meeting on 24th February 2011. Net carry forwards of £3,275.4k were also approved by the Authority on the 30th June 2011; giving a total capital programme for 2011/12 of £9,329.4k. This report sets out the progress against delivery of the programme and is part of the process introduced by the Authority to maintain prudent financial management.

2. Recommendations

Members are recommended to:

- 2.1 Note the contents of the report.
- 2.2 Request approval for the addition of the Electrical Re-wiring of Stockton Divisional HQ scheme (phase 2) at a cost of £28.0k to be funded from the Provision for Business Cases.
- 2.3 Note the addition of the Replacement of Obsolete Air-conditioning Units and Dehumidifiers in HQ scheme at a cost of £15.0k to be funded from the Provision for Business Cases and approved under delegated authority.

- 2.4 Note the addition of the Body Armour scheme at a cost of £88.0k, to be funded from the Provision for Business Cases and approved by Members at the Policy and Resources Panel on 25th August 2011.
- 2.5 Note the addition of the Job Evaluation scheme at a cost of £30.0k, to be funded from the Provision for Business Cases and approved by Members at the Policy and Resources Panel on 25th August 2011.
- 2.6 Note the addition of the Covert Equipment scheme at a cost of £17.5k to be funded with a transfer from revenue, as external funding has been received, and approved under delegated authority.

3. Reasons

3.1 Changes to the Programme

Members approved a capital programme totalling £6,054k at their meeting on 24th February 2011. Net carry forwards of £3,275.4k were also approved taking the total capital plan for 2011/12 to £9,329.4k.

- 3.2 Members are asked to approve the Rewiring of Stockton HQ in order to conform to IEE wiring regulations. It has passed the recommended lifespan of 25 years and without sufficient capital investment there is a risk of total or partial loss of service. This work was planned to be funded from revenue, but is now being classed as a capital scheme. The cost of the equipment is £28.0k and is to be funded by the Provision for Business Cases.
- 3.3 The Replacement of Air-conditioning Units and Dehumidifiers scheme is required due to a change in EU directives with regards to gas filled air-conditioning/heater units. The units in HQ need replacing to ensure that the HQ site continues to be compliant with all relevant legislation, and are being replaced on a like-for-like basis. The cost of the replacement is £15.0k, to be funded by the Provision for Business Cases, and has been approved under delegated authority.
- 3.4 During 2006, Cleveland Police completed a full roll-out of body armour across all officers and PCSOs. This body armour had a warranty period of 5 years and therefore the Body Armour scheme is required as re-certification now needs to take place. This will ensure that the armour purchased remains certified for use and provides members of the Force with the necessary protection. The cost of the upgrade is £88.0k to be funded by the Provision for Business Cases and was approved by Members at the Policy and Resources Panel on 25th August 2011.
- 3.5 Members approved a process of Job Evaluation following a detailed cost benefit analysis. Two job evaluation schemes were selected as the most appropriate for Cleveland Police: The Police Staff Council Thirteen Factor Scheme is to be used for all posts currently below Service Unit Manager level,

and the Local Government Employers Senior Officers' Scheme is to be used for all Police Staff posts of Service Unit Manager and Executive level. The cost of the scheme for the purchase of software and 3 years of support is £30.0k to be funded by the Provision for Business Cases. This was approved by Members at the Policy and Resources Panel on 25th August 2011.

- 3.5 The Covert Equipment scheme is required to fully equip a covert vehicle. The cost of the equipment is £17.5k to be externally funded with a transfer from revenue. This has been approved under delegated authority.
- 3.6 Subject to Members approving the proposed changes, shown in Appendix B, the budget and forecast spend for 2011/12 is now £9,346.9k.
- 3.7 Budget Monitoring
Appendix C details actual expenditure against budget to date and shows an underspend of £62.4k.
- 3.8 Capital Plan
The capital plan for 2011/12 includes two major schemes:
- The New Headquarters (£0.4m in year)
 - Project I (£5.5m in year)
- 3.9 The New Headquarters
Plans are currently underway for the relocation of Police Headquarters from the current site on Ladgate Lane to a new site at Hemlington Grange, estimated to be in September 2013. Monies are currently being spent on planning applications and the associated professional fees; any updates will be given at future meetings.
- 3.11 Project I
Members approved Project I at their meeting on the 15th June 2010. In doing so they approved that £6.3m would be spent from the current long term capital plan to underpin this project and the transformation that this will bring to Cleveland Police. A contractual change was then agreed to reclassify £2.091m of spend as capital items taking the total approved to £8.4m. £1.442m has been requested to be carried forward from the 2010/11 programme into 2011/12 with a further £4.103m of new schemes approved for the 2011/12 programme.

4. Implications

- 4.1 Finance
There are no financial implications other than those mentioned above.

4.2 Equal Opportunities & Diversity

Diversity considerations are kept under constant review in line with Force policies and 'Putting People First'. There are no issues arising from this report to bring to Members attention.

4.3 Human Rights Act

There are no Human Rights Act implications arising from this report.

4.4 Sustainability

This report is part of the process established by the Authority to establish sustainable annual and medium term financial plans and maintain prudent financial management.

4.5 Risk

There are no further risks to bring to Members' attention other than those outlined in the body of the report.

5. Conclusions

- 5.1 This report sets out progress against delivery of the Capital Programme for 2011/12 and recommendations to make optimum use of the capital resource available to the Authority to refresh and develop the asset base for policing in the 21st Century in line with the vision of 'Putting People First'.

Jacqui Cheer
Temporary Chief Constable

Outline Description of Capital Schemes

Estates Schemes

Disability Discrimination Act (DDA) Modifications

The Disability Discrimination Act 1995 places a statutory duty on organisations to make reasonable adjustments to the physical fabric of their premises to improve accessibility.

Kirkleatham Car Park

Provision of additional spaces to the existing car park layout.

Carbon Reduction Programme

Introduction of solar technology to reduce energy consumption for heating and water. Introduction of motion detection lighting to reduce electricity costs.

New HQ

Planning and build of new headquarters.

Upgrading of SOCO Facilities North Ormesby

Centralisation of SOCO functions to North Ormesby to save costs on premises.

Emergency Generator

The replacement of the emergency generator at Stockton Police Station to protect the delivery of PABX, Communications, Enquiry Desk and Custody.

Stockton Lift Replacement

Replacement of the obsolete goods lift at Stockton, damp proofing the lift well and repairing the fabric of the surrounding staircase.

Health and Safety Improvement Work

Improvement works to ensure the Force and the Authority remains compliant with health and safety legislation.

Rewiring of Obsolete Circuits

To rewire and renew all electrical circuits including socket outlets, lighting circuits and any heating and ventilation/plant equipment to ensure compliance with the 17th Edition Wiring Regulations.

Electrical Re-wiring of Stockton Divisional HQ phase2

Rewiring of Stockton HQ to ensure compliance with IEE wiring regulations, as the wiring has reached the end of its operational life.

Replacement of Obsolete Air-con units and dehumidifiers in HQ

Due to a change in EU directives regarding gas filled air conditioning / heater units, some HQ units require replacing to ensure continued compliance with the legislation.

Equipment Schemes

Airwaves Replacement Programme

The upgrade and replacement of the airwaves hand held operator consoles.

ANPR Replacement Programme

Routine replacement of infrastructure, such as cameras and connections upgrades.

ANPR Server Upgrade

Enhancement of the server linked to the ANPR infrastructure connections.

Car Recording Equipment

In-car recording equipment to replace out-of-date equipment and to reduce the risk of loss of evidence.

Digital Evidence Project

Support purchase of body worn surveillance cameras and support software.

Negotiators Equipment

Replacement of technical equipment that is reaching the end of its operational life.

Body Armour Reconfiguration and Recertification

Body Armour was purchased during 2006 with a warranty period of 5 years. Re-certification of the armour is now required to provide officers of the Force with the necessary protection. Each part of the armour will be stripped down by Aegis and to its component part and the panel materials checked and inspected. The armour will then be covered by a new 5 year warranty.

ICT Schemes

IMPACT Data Preparation

The IMPACT programme was developed nationally in response to Bichard Enquiry to introduce data quality software to enable the Force to measure the quality of crime recording and management, intelligence, child protection and domestic violence data against the national IMPACT solution. There is now an urgent requirement to use the same tool to clean data prior to the IRIS Intelligence Module going live and enable the ongoing monitoring and cleansing of data.

Cleveland Universal Police Information Device (CUPID)

This project will deliver Force wide mobile working for operational officers and police staff. Mobile working was identified as one of the main strands of the IS&T Strategy and is a key element of the Chief Constable's vision for the Force, providing Officers with access to the information and services they require to enable them to remain within their communities.

Criminal Justice Extranet (CJX) Resilience

The Force funds 2 CJX links that provide the connectivity onto the CJX network. This dual link provides resilience onto the CJX network to eliminate the loss of access to CJX should an individual route be lost.

Identity & Access Management

IAM is a national mandated programme which will be used for identification, authentication and authorisation of any of those staff using any police computing systems across the whole UK Police Service.

Confidential Environment / Network Encryption

The Criminal Justice Extranet (CJX) data network was created to provide all criminal justice agencies with secure data networking. New national applications are to be delivered to Forces over the CJX network which requires a more secure environment than is provided by the RESTRICTED level of security. To provide this more secure platform the CJX network is being upgraded to CONFIDENTIAL.

St Hilda's PFI Communications Fallback project

This scheme is to expand the fallback facility for the Communications Service Unit. The scheme was previously in the 2008/09 program at a cost of £250k: however it was placed on hold and has been reintroduced to the program at a reduced cost.

WSIA Data Hub

The procurement of an interface to allow the provision of HR data to the Home Office Data Hub.

Oracle ERP Implementation

Reinforcing the existing Oracle application and extending functionality by adding additional features to support the back office services.

Remote Access

The expansion of the capability of the existing solution to more users by implementing Citrix Access Gateway appliance.

Enhancement of CUPID Functionality

The provision of the specification, design, test and deployment of the enhanced functionality for CUPID along with a training programme for users.

ITIL Phase 1

Delivering the ITIL process for Incident, Problem, change and configuration management for Cleveland.

ITLI Phase 2

Continuation of phase 1 and Delivery of the ITIL process for availability and IT Service continuity and management.

Deploy SharePoint

The re-launch of SharePoint including an upgrade to SharePoint Foundation Server 2010, migration of content and the development of the corporate brand.

Infrastructure Virtualisation

The use of virtualisation technology as a platform for ongoing service delivery.

Asset Lifecycle Automation

To facilitate an improvement in the whole end to end asset lifecycle management via the deployment of Microsoft Asset Management.

Disaster Recovery and Test Systems

The creation of a Disaster Recovery Service using the Authority's Middlehaven building for ICT systems identified.

Enabling Internal Communications

Enhancing functionality of communications through skills based routing, prioritisation of calls, unified messaging, configuration of tiger reporting and improvement of email facilities

STORM/IIZUKA

Replacement of the Intergraph Command & Control System with STORM Command & Control and IIZUKA customer relationship management system.

Back Office Reorganisation

The delivery of a transformed provision of business services support through an outsourcing arrangement and the implementation of a back office process and organisational transformation programme.

Continuity Plan & Test

Preparation for continuity of business operations in the event of an incident disabling the ability of partner staff to reach of work in the Shared Services Centre (SSC) location.

District Support

Dedicated on site support for HQ and District management teams for a wide range of specialist skills, processes and technology.

Post Print and Scanning

Centralisation of inbound and outbound post services followed by the delivery of a rationalisation of print services and the implementation of a scanning solution.

External Communications

Improving external communication and customer focus by the development of first contact resolution, channel management, enhanced customer experience, call backs and appointments.

District Enquiry & Cash Handling

District enquiry staff will support visitors to the police location as well as supporting police officers and authority staff.

Quality Improvements (Control Room - Centric)

Capturing public feedback on performance in a structured and fully audited manner.

Shared Services Centre (SSC) Set Up

Restructure of teams and the transfer of service delivery staff and working materials between old and new operating locations.

Service Desk Installation

The implementation of a service desk within the shared service centre which will deal with ICT and business queries.

Community Justice Case File Preparation

Upgrade to an electronic case file system.

Physical Transfer

The transfer of staff to new locations shall support the embedding of new ways of working and delivery of transformed performance.

SQL Rationalisation

As part of virtualisation, rationalisation SQL databases onto the new virtual infrastructure

Knowledge (Knowledgebase EAQ,FAQ)

Gathering intelligence from customers relating to incidents and enquiries which will be available via the IIZUKA customer relationship management system and STORM Command & Control systems. The information will be gathered and stored in such forms that it is available for collection into SOLAR.

Holmes II upgrade

Upgrade to the Holmes system is required in the summer of 2011 in readiness for the 2012 Olympics.

Firewall Refresh

Firewall refresh as the current system comes to the end of its life.

NAS Headers

The NAS headers require an upgrade to Microsoft Storage Centre 2008 along with a hardware upgrade. They effectively server technology which facilitate access to files stored centrally in personal and shared folders.

Storage Area Network (SAN) Increase

An increase to the storage area network which provides centrally hosted and managed storage for any number of servers & applications. Growth in storage required in line with increased data volumes.

Job Evaluation Software

Provision of an analytical job evaluation scheme for Police Staff. Two schemes are to be purchased, one for all posts currently under Service Unit Manager level and one for above.

Fleet Replacement Programme

The programmed replacement of fleet vehicles to maintain operational effectiveness.

Air Support Programme

The purchase of a helicopter and set up costs at Durham Tees Valley Airport for the new Cleveland Air Operations Unit.