

**Report of the Chief Constable to the Chair and Members
of the Policy & Resources Panel
30th June 2011**

**Executive & Presenting Officer: Mrs Ann Hall, Assistant Chief Officer
(Finance & Commissioning)**

Status: For decision

Capital Monitoring Report to 31st May 2011

1. Purpose

1.1 Members approved the capital programme of £6,054k for 2011/12 and the capital plan for 2011/15 at their meeting on 24th February 2011. Net carry forwards of £3,275.4k are also included in the Capital Outturn 2010/11 Report on today's agenda for approval and are included here for completeness. This report sets out the progress against delivery of the programme and is part of the process introduced by the Authority to maintain prudent financial management.

2. Recommendations

Members are recommended to:

- 2.1 Note the contents of the report.
- 2.2 Note the adding of the Upgrading of North Ormesby scheme at a cost of £22.8k to be funded from the Provision for Business Cases and approved under delegated authority.
- 2.3 Note the adding of the Digital Evidence scheme at a cost of £15.0k to be funded from the Provision for Business Cases and approved under delegated authority.

3. Reasons

3.1 Changes to the Programme

Members approved a capital programme totalling £6,054k at their meeting on 24th February 2011. Net carry forwards of £3,275.4k are also included in the Capital Outturn 2010/11 Report on today's agenda for approval and, subject to that approval, take the total capital plan for 2011/12 to £9,329.4k.

3.2 The Digital Evidence scheme is for the purchase of body-worn surveillance cameras and the associated software. The purchase of this equipment will greatly enhance evidence gathering opportunities in an operational environment. The cost of the equipment is £15.0k to be funded by the Provision for Business Cases and has been approved under delegated authority.

3.3 The scheme for the upgrading of North Ormesby is as a result of the Estates Rationalisation program. Teams currently split between North Ormesby and Billingham are to all be located into the, currently under utilised, North Ormesby building. However, in order to facilitate that move, work needs to be done in order to bring certain areas of the building up to an operational standard. The cost of the upgrade is £22.8k to be funded by the Provision for Business Cases and has been approved under delegated authority.

3.4 Subject to Members approving the proposed changes, shown in Appendix B, the budget and forecast spend for 2011/12 remains at £9,329.4k.

3.5 Budget Monitoring

Appendix C details actual expenditure against budget to date and shows an underspend of £38.5k.

3.6 Capital Plan

The capital plan for 2011/12 includes two major schemes:

- The New Headquarters (£0.4m in year)
- Project I (£5.5m in year)

3.7 The New Headquarters

Plans are currently underway for the relocation of Police Headquarters from the current site on Ladgate Lane to a new site at Hemlington Grange, estimated to be in 2013. Monies are currently being spent on planning applications and the associated professional fees; any updates will be given at future meetings.

3.8 Project I

Members approved Project I at their meeting on the 15th June 2010. In doing so they approved that £6.3m would be spent from the current long term capital plan to underpin this project and the transformation that this will bring to Cleveland Police. A contractual change was then agreed to reclassify £2.091m of spend as capital items taking the total approved to £8.4m.

- 3.9 £1.442m has been requested to be carried forward from the 2010/11 programme into 2011/12 with a further £4.103m of new schemes approved for the 2011/12 programme.

4. Implications

4.1 Finance

There are no financial implications other than those mentioned above.

4.2 Equal Opportunities & Diversity

Diversity considerations are kept under constant review in line with Force policies and 'Putting People First'. There are no issues arising from this report to bring to Members attention.

4.3 Human Rights Act

There are no Human Rights Act implications arising from this report.

4.4 Sustainability

This report is part of the process established by the Authority to establish sustainable annual and medium term financial plans and maintain prudent financial management.

4.5 Risk

There are no further risks to bring to Members' attention other than those outlined in the body of the report.

5. Conclusions

- 5.1 This report sets out progress against delivery of the Capital Programme for 2011/12 and recommendations to make optimum use of the capital resource available to the Authority to refresh and develop the asset base for policing in the 21st Century in line with the vision of 'Putting People First'.

Sean Price
Chief Constable

Outline Description of Capital Schemes

Estates Schemes

Disability Discrimination Act (DDA) Modifications

The Disability Discrimination Act 1995 places a statutory duty on organisations to make reasonable adjustments to the physical fabric of their premises to improve accessibility.

HQ Lift Refurbishment

The refurbishment of the four goods lifts at Headquarters.

Fleet HQ Wynyard

The development of a new fleet headquarters to replace that current location at Cannon Park.

Relocation of Emergency Planning Unit

Relocate current joint multi-agency EPU to part of local authority building fit for purpose.

Jutland Road

Relocation of current estates offices to satisfy local need and enhance service delivery.

Refurbishment of Stables & Kennels

Upgrade both buildings to provide better environment for personnel and animals, complying with health & safety and animal welfare issues.

Kirkleatham Car Park

Provision of additional spaces to the existing car park layout.

Fire Suppression System - Stockton PABX room

Install gas fire suppression system to ensure critical communication systems remain operational & safe from collateral damage in the event of a fire situation.

Fuel Tank Replacement - Boulby Mast

Replace existing fabricated fuel storage tank, fuel supply and return pipe work to conform to current ISO7840 regulations.

Vulnerable Persons Unit

Outstanding legal fees for this completed scheme. To be funded by a transfer from revenue.

Stockton CCTV

Refurbishment of Custody CCTV system at Stockton Police Station

New HQ

The planning and build of new Headquarters.

Ladgate Lane Preparation for Sale

The Preparation for sale of land and buildings of present headquarters.

Upgrading of SOCO Facilities North Ormesby

Centralisation of SOCO functions to North Ormesby to save costs on premises, and to maximize the utilisation of North Ormesby.

Carbon Reduction Programme

Installation of energy saving technology to reduce the Force's energy consumption, and reduce utility bills. By investing in energy technology the Force will be complying with the Carbon Reduction Scheme which is a legislative requirement.

Emergency Generator

The replacement of the emergency generator at Stockton Police Station to protect the delivery of PABX, Communications, Enquiry Desk and Custody.

Stockton Goods Lift Replacement

Replacement of the goods lift at Stockton, damp proofing the lift well and repairing the fabric of the surrounding staircase.

Health & Safety Improvement Work

Improvement works to ensure that the Force and the Authority remains compliant with health and safety legislation.

Rewiring of Obsolete Circuits

To rewire and renew all electrical circuits at Stockton HQ including socket outlets, lighting circuits and any heating and ventilation/plant equipment to ensure compliance with the 17th Edition Wiring Regulations.

Equipment Schemes

Night Vision Scopes

Procurement of 2 night vision scopes in connection with the Firearms collaboration project with Durham to assist with a night-time hostage situation.

Video Editing Studio

Provide Video Editing Studio to allow work to be done in-house rather than externally.

Car Recording Equipment

In-car recording equipment to replace out-of-date equipment and to reduce the risk of loss of evidence.

Digital Evidence Project

Purchase of body worn surveillance cameras and the associated support software.

ANPR Replacement Programme

Routine replacement of infrastructure, such as cameras and connections upgrades.

ANPR Server Upgrade

Enhancement of the server linked to the ANPR infrastructure connections.

Negotiators Equipment

Replacement of technical equipment that is reaching the end of its operational life.

ICT Schemes

Cleveland Universal Police Information Device (CUPID)

This project will deliver Force wide mobile working for operational officers and police staff. Mobile working was identified as one of the main strands of the IS&T Strategy and is a key element of the Chief Constable's vision for the Force, providing Officers with access to the information and services they require to enable them to remain within their communities.

IMPACT Data Preparation

The IMPACT programme was developed nationally in response to Richard Enquiry to introduce data quality software to enable the Force to measure the quality of crime recording and management, intelligence, child protection and domestic violence data against the national IMPACT solution. There is now an urgent requirement to use the same tool to clean data prior to the IRIS Intelligence Module going live and enable the ongoing monitoring and cleansing of data.

Criminal Justice Extranet (CJX) Resilience

The Force funds 2 CJX links that provide the connectivity onto the CJX network. This dual link provides resilience onto the CJX network to eliminate the loss of access to CJX should an individual route be lost.

Stockton upgrade to Voice Over Internet Protocol (VOIP)

Replacement of telephony technology at Stockton District.

Identity & Access Management

IAM is a nationally mandated programme which will be used for identification, authentication and authorisation of any of those staff using any police computing systems across the whole UK Police Service.

Confidential Environment / Network Encryption

The Criminal Justice Extranet (CJX) data network was created to provide all criminal justice agencies with secure data networking. New national applications are to be delivered to Forces over the CJX network which requires a more secure environment than is provided by the RESTRICTED level of security. To provide this more secure platform the CJX network is being upgraded to CONFIDENTIAL.

Airwaves Replacement Programme

The upgrade and replacement of the airwaves hand held operator consoles.

St Hilda's PFI Communications Fallback project

This scheme is to expand the fallback facility for the Communications Service Unit. The scheme was previously in the 2008/09 program at a cost of £250k: however it was placed on hold and has been reintroduced to the program at a reduced cost.

Highways Agency Interface

The project will run solely to include the installation, testing and certification of the interface as installed by Intergraph. The capital cost being nil to Cleveland Police and the Authority.

Saadian PINS

Prisoner release tracking system.

WSIA Data Hub

The procurement of an interface to allow the provision of HR data to the Home Office Data Hub.

QAS Name Chaser Pro

Upgrade to quick address system.

Microsoft Licences

Purchase of additional licences.

Air Support Unit Downlink

Provision of infrastructure to receive and disseminate video footage from the helicopter via digital downlink.

Enterprise Backup

Additional capacity to Enterprise Backup and Archiving to meet Force business continuity and disaster recovery strategies.

Oracle ERP Implementation

Reinforcing the existing Oracle application and extending functionality by adding additional features to support the back office services.

Remote Access

The expansion of the capability of the existing solution to more users by implementing Citrix Access Gateway appliance.

Enhancement of CUPID Functionality

The provision of the specification, design, test and deployment of the enhanced functionality for CUPID along with a training programme for users.

ITIL Phase 1

Delivering the ITIL process for Incident, Problem, change and configuration management for Cleveland.

ITIL Phase 2

Continuation of phase 1 and Delivery of the ITIL process for availability and IT Service continuity and management.

Service Catalogue

The development of the Authority's service catalogue describing services available to users with KPI's that are being delivered for each service unit.

Service Desk Installation

A distinct service desk contacted via a single telephone number to cover both business and ICT queries, supported by a single service desk application and common infrastructure platform.

Remote Managing

Monitoring tools which are configured to send alerts to the partner's remote operations centre ensuring systems are working to full potential.

Deploy SharePoint

The re-launch of SharePoint including a upgrade to SharePoint Foundation Server 2010, migration of content and the development of the corporate brand.

Enhanced Skills and Capacity Planning

Bringing new skill-sets to ensure that the service can be delivered to the contracts required SLA's.

Infrastructure Virtualisation

The use of virtualisation technology as a platform for ongoing service delivery.

Asset Lifecycle Automation

To facilitate an improvement in the whole end to end asset lifecycle management via the deployment of Microsoft Asset Management.

Disaster Recovery and Test Systems

The creation of a Disaster Recovery Service using the Authority's Middlehaven building for ICT systems identified.

STORM and Intergraph Decommissioning

The replacement of the communications centre Intergraph Command and Control with Storm Command and Control.

Control Room Telephony

Improvements to the current control telephone procedures.

Mobile Billing Application Implementation

The implementation of 'Bill Manager', an on-line system which will cut central invoice administration and improve personal call refunds.

Back Office Re-organisation

The delivery of a transformed provision of business services support through an outsourcing arrangement and the implementation of a back office process and organisational transformation programme.

Continuity Plan & Test

Preparation for continuity of business operations in the event of an incident disabling the ability of partner staff to reach of work in the Shared Services Centre (SSC) location.

Estates & Facilities

To structure a team with simplified reporting that have skills and capacity to deal with demand / fluctuations.

District Support

Dedicated on site support for HQ and District management teams for a wide range of specialist skills, processes and technology.

Post Print and Scanning

Centralisation of inbound and outbound post services followed by the delivery of a rationalisation of print services and the implementation of a scanning solution.

External Communications

Improving external communication and customer focus by the development of first contact resolution, channel management, enhanced customer experience, call backs and appointments.

Control Room Operations

Enhance the working environment by implementing a three team structure which will improve customer service delivery.

Control Room Re-organisation

Making flexible use of resources within control room and align the pattern of resources to fit demand.

District Enquiry & Cash Handling

District enquiry staff will support visitors to the police location as well as supporting police officers and Authority staff.

Quality Improvements (Control Room - Centric)

Capturing public feedback on performance in a structured and fully audited manner.

Shared Services Centre (SSC) Set Up

Restructure of teams and the transfer of service delivery staff and working materials between old and new operating locations.

Service Desk Setup

The implementation of a service desk within the shared service centre which will deal with ICT and business queries.

Community Justice Case File Preparation

Upgrade to an electronic case file system.

Police Operational Services Business Continuity

Production of Partner element of Authority business continuity and disaster recovery plan.

Holmes II Upgrade

Upgrade to the Holmes system is required in the summer of 2011 in readiness for the 2012 Olympics.

Firewall Refresh

Firewall refresh as current system comes to the end of its life.

NAS Headers

The NAS headers require an upgrade to Microsoft Storage Centre 2008 along with a hardware upgrade. They provide server technology which facilitates access to files stored centrally in personal and shared folders.

Storage Area Network (SAN) Increase

An increase to the storage area network which provides centrally housed and managed storage for any number of servers and applications. The growth in storage is in line with increased data volumes.

STORM / IIZUKA

Replacement of the Intergraph Command & Control system with STORM Command & Control and IIZUKA customer relationship management system.

Enabling Internal Communications

Enhancing functionality of communications through skills based routing, prioritisation of calls, unified messaging, configuration of tiger reporting and improvement of email facilities.

Quality Improvements Control Room

Identification of customers to take part in national and local satisfaction surveys carried out by or on behalf of the Authority.

Physical Transfer

The transfer of staff to new locations will support the embedding of new ways of working and the delivery of transformed performance.

SQL Rationalisation

As part of virtualisation, rationalisation of SQL databases onto the new virtual infrastructure.

Knowledge (Knowledgebase EAO, FAQ)

Gathering intelligence from customers relating to incidents and enquiries which will be available via the IIZUKA customer relationship management system and STORM Command & Control systems. The information will be stored in such forms that it is available for collection into SOLAR.

Fleet Schemes

Fleet Replacement Programme

The programmed replacement of fleet vehicles to maintain operational effectiveness.

Air Support Schemes

Air Support Programme

The purchase of a helicopter and set up costs at Durham Tees Valley Airport for the new Cleveland Air Operations Unit.