

## **Audit & Internal Control Panel**

**Date:** Thursday 3 June 2010

**Time:** 10.30 am – **Members to meet at 9.45am**

**Venue:** Members Conference Room, Police Headquarters

### **AGENDA**

1. Apologies for absence
2. Declarations of interests
3. Minutes of the previous meeting held on 25 March 2010 Attached
4. Outstanding Recommendations Attached
5. Audit Progress Report – Report of the Audit Commission Attached
6. Opinion Audit Protocol – Report of the Audit Commission Attached
7. Audit Fee Letter 2010/11 – Report of the Audit Commission Attached
8. Strategic Risk Management & Service Continuity Planning – Report of the Chief Constable Attached
9. Cleveland Police Authority Risk Register – Report of the Chief Executive Attached
10. Statement of Accounts – Report of the Treasurer To follow
11. Annual Governance Statement 2009-2010 – Sources of Assurance – Joint Report of the Chief Constable and Treasurer Attached
12. Annual Governance Statement 2009-2010 – Service Unit Assurance Questionnaire – Summary of Responses – Joint Report of the Chief Constable and Treasurer Attached
13. Annual Governance Statement 2009-2010 – Statement of Key Controls – Joint Report of the Chief Constable and Treasurer Attached

14. Annual Governance Statement 2009-2010 – Review of Internal Control and AGS Assurance Gathering Process – Joint Report of the Chief Constable and Treasurer Attached
15. Annual Governance Statement 2009-2010 – Joint Report of the Chief Constable and Treasurer Attached
16. To consider passing a resolution pursuant to Section 100A(4) of the Local Government Act 1972, excluding the Press and Public from the meeting under Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Act
17. Reports of the Internal Auditors: Attached
- Audit Strategy
  - Health & Safety
  - Service Continuity Planning
  - Follow Up
  - Use of Internet and Email Services
  - Progress Report
  - Annual Report
  - Network Security
  - Corporate & Financial Planning
18. Contract Standing Order No. 9 – Exemption from the normal requirement to tender (January – March 2010) – Joint Report of the Chief Constable and Treasurer Attached
19. Close of meeting

**J McCarthy**  
**Chief Executive**

**To: The Chair and Members of Audit & Internal Control Panel**

Mr Mike McGrory JP (Chair)  
Mr Chris Coombs  
Councillor Caroline Barker

Mr Peter Hadfield (Vice Chair)  
Councillor Mary Lanigan  
Mr Geoffrey Fell